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MINUTES OF EXECUTIVE BOARD AND COUNCIL, AMERICAN LIBRARY ASSOCIATION

Asheville, May 24-29, 1907

MINUTES OF EXECUTIVE BOARD

At a meeting of the Executive board of the American Library Association, held at Asheville, N. C., on Monday, May 27, 1907, there were present Messrs C. W. Andrews, E. H. Anderson, J. I. Wyer, Jr., and Miss Katharine L. Sharp, also the Executive officer, Mr E. C. Hovey.

Committee on Resolutions. A committee on resolutions, consisting of Mr W. C. Lane, Miss Mary E. Hazeltine, and Mr C. H. Gould, was appointed.

Verein Deutscher Bibliothekare. The interim appointment of Dr Herbert Putnam as representative of the American Library Association at the coming meeting of the Verein Deutscher Bibliothekare, which had been initiated by correspondence, was now confirmed by formal vote.

Southwestern district meeting. The secretary reported progress in the matter of arrangements for a Southwestern district library meeting, to be held in the spring of 1908, under the auspices of the Texas library association. In the same connection the secretary described arrangements now under way between his office and the library associations of six central states looking towards fixing the dates of their annual meetings at such times as to permit the visit to them of a single speaker. Also that Mr A. E. Bostwick had promised to visit such a circuit of meetings.

Jamestown exhibit. The secretary reported for the Committee on a Library exhibit at the Jamestown Exposition that it has been impossible to arrange a satisfactory exhibit for the exposition.

Publication of Proceedings. The report of the committee on the publication of Proceedings, appointed at Atlantic City, was submitted, adopted, and referred to the Council.

Communication from the Publishing board. A letter from the chairman of the Publishing board was read relating to the request from the Executive board that the Publishing board distribute the "A. L. A. booklist" to all members of the Association who make specific request for it, and for each annual subscription thus distributed the treasury of the general Association would pay to the Publishing board the sum of 10 cents per annum. The Publishing board explained that this price would be below cost, that it would materially decrease the present paid subscription list of the "Booklist," that a price of 25c. or 50c. per annual subscription would be in its judgment far more nearly reasonable and adequate, and requested the Executive board to reconsider its offer. There was a discussion, which developed the opinion on the part of all members that the price of the "Booklist" as above to members of the Association should not be more than that charged to state library commissions for quantities; that library members should be more generously remembered with publications free or at special discount than individual members; that it would probably be unwise to enter into this engagement in this matter if likely to involve more than an expense of \$150 per annum. The matter was then left to the president and the secretary as a committee to confer with representatives from the Publishing board, to attempt to reach a definite agreement as to a satisfactory price.

Non-library members. A list of 23 persons not engaged in library work, who have recently joined the Association, was presented by the Executive officer, and upon motion they were definitely voted into membership in accordance with section 2 of the constitution.

Committee reports. The Executive officer reported the preparation of the reports on gifts and bequests and the annual necrology. These were referred to the Program committee for consideration as to inclusion in the Proceedings.

J. I. WYER, Jr., Secretary.

Proceedings of Executive board at a regular meeting, held in Asheville, May 29, 1907:

Present: President, A. E. Bostwick; 1st vice-president, C. H. Gould; 2d vice-president, Helen E. Haines; secretary, J. I. Wyer, Jr.; recorder, Lutie E. Stearns; treasurer, A. H. Hopkins; ex-president, C. W. Andrews, and by invitation E. C. Hovey, executive officer.

Committees. Appointments to standing committees were made as follows:

Finance. George A. Macbeth, Pittsburgh, Pa.; W. H. Brett, Cleveland, Ohio; D. B. Hall, Fairhaven, Mass.

Library administration. Corinne Bacon, Albany, N. Y.; Sula Wagner, St Louis, Mo.; H. C. Wellman, Springfield, Mass.

Public documents. A. R. Hasse, New York City, chairman, who is to advise with the Board as to additional members.

Cooperation with Library department of National educational association. Mary E. Ahern, Chicago, chairman, who is to advise with the Board as to additional members.

A. L. A. Publishing board. Mrs H. L. Elmendorf, Buffalo; W. C. Lane, Cambridge, Mass.; H. E. Legler, Madison, Wis.; C. C. Soule, Boston; H. C. Wellman, Springfield, Mass.

Library training. Mary W. Plummer, Brooklyn; Mrs H. L. Elmendorf, Buffalo; W. C. Kimball, Passaic, N. J.; H. E. Legler, Madison, Wis.; I. E. Lord, Brooklyn; A. S. Root, Oberlin, O.; Grace D. Rose, Davenport, Ia.; Caroline M. Underhill, Utica, N. Y.

International relations. E. C. Richardson, Princeton, N. J.; Cyrus Adler, Washington; J. S. Billings, New York City; W. C. Lane, Cambridge, Mass.; Herbert Putnam, Washington.

Book-buying. J. C. Dana, Newark, N. J.;

W. P. Cutter, Northampton, Mass.; B. C. Steiner, Baltimore, Md.

Publicity. Discontinued and duties assigned to executive offices.

Registrar. Nina E. Browne, Boston.

Special committees. Appointments to special committees were made as follows:

Gifts and bequests. Executive offices.

Travel. F. W. Faxon, Boston; Gratia A. Countryman, Minneapolis, Minn., E. C. Hovey, Boston, with power to add two members.

Title-pages to periodicals. W. I. Fletcher, Amherst, Mass.; A. E. Bostwick, New York City; Ernest Lemcke, New York City.

Bookbindings and book papers. A. L. Bailey, Wilmington, Del.; W. P. Cutter, Northampton, Mass.; G. E. Wire, Worcester, Mass.

Program. A. E. Bostwick, Helen E. Haines, J. I. Wyer, Jr.

Social education conference. Discontinued.

Library architecture. C. R. Dudley, Denver; W. H. Brett, Cleveland; G. T. Clark, San Francisco; W. R. Eastman, Albany; F. P. Hill, Brooklyn; C. C. Soule, Boston; John Thomson, Philadelphia.

Advisory committee on headquarters. D. P. Corey, Malden, Mass.; G. M. Jones, Salem, Mass.; C. C. Soule, Boston.

Library work with the blind. N. D. C. Hodges, Cincinnati; A. D. Dickinson, Leavenworth, Kan.; Mrs E. M. Fairchild, Albany; Esther J. Giffin, Washington; Emma R. Neisser, Philadelphia.

Library post. Committee as such discontinued. Work placed under new committee, to be known as

Relations of libraries to federal and state governments. B. C. Steiner, Baltimore; James Bain, Jr., Toronto; R. R. Bowker, New York City; H. G. Wadlin, Boston; R. H. Whitten, Albany.

(The above committee will consider questions of library post, copyright, and all matters involving legislation or action affecting libraries not within the province of other committees of the Association, or which may be referred to it by other committees.)

Commercial advertising. Discontinued.

Voted, That the Executive officer be instructed to see that no improper use be made of the Association's name in the printed matter of local committees.

Catalog rules. J. C. M. Hanson, Washington; W. S. Biscoe, Albany; Nina E. Browne, Boston; T. F. Currier, Cambridge, Mass.; A. H. Hopkins, Pittsburgh; Alice B. Kroeger, Philadelphia; E. C. Richardson, Princeton, N. J.

Voted, That the Committee on Catalog rules be authorized, if in their judgment it is feasible, to prepare for the use of small libraries an abridgment of the code now in preparation, and that they have power for this purpose to avail themselves of the services of such other persons as they desire.

Voted, That the Committee on Catalog rules be authorized to proceed with negotiations with the Library of Congress relative to the printing of the code and also to see if a limited free distribution may be possible.

Mr Andrews offered as a substitute for the above the following resolution:

Resolved, That the Committee on Catalog rules be requested to submit to the Executive board a detailed report as to what they consider the best method for the printing and distribution of the code; and

Be it further resolved, That the Publishing board be requested to submit to the Executive board an estimate of the cost of executing the work in conformity with the requirements of the committee. Carried.

A. L. A. Bulletin. *Voted,* That the Publishing board be requested to re-enter the "Bulletin" as a bimonthly publication; that they prepare the "Handbook" of the Association for publication as an early number of the "Bulletin," and that the program committee be instructed to revise the material for the "Proceedings" for publication as the next number of the "Bulletin" if possible.

Proceedings of affiliated organizations.

Voted, That the interpretation of the term "reasonable amount of space" in the

minutes of the Executive board for the Portland meeting relating to the publication of proceedings of affiliated organizations, be 15 pages of the contents.

A. L. A. publications to members. Referring to a communication from the Publishing board anent terms upon which library members of the A. L. A. might secure publications it was

Voted, That the Publishing board be requested to inform the Executive board whether it would be possible to offer to the library members a special discount on the publications of the board, and if so how great.

Mr Hovey, at his request, was excused from further attendance upon this meeting.

Buenos Ayres library exhibit. *Voted,* That the executive offices be authorized to assist as far as practicable the special Commissioner of education from the Argentine Republic, Mr Ernesto Nelson, 50 West 45th street, New York City, to prepare an exhibit for the permanent exhibit of American library methods at Buenos Ayres.

Maintenance of headquarters. Moved by Mr Gould that unless some means of support other than those at present available be acquired for the maintenance of Headquarters, the present arrangement with the Executive officer must be terminated on Oct. 1, 1907; and that the Executive officer be notified at once to this effect by the president; that Mr Andrews be requested as a special committee of this board to ascertain whether the Publishing board may not be able to contribute to the support of Headquarters to such an extent as to carry it forward until Jan. 1, 1908, and in the event of his success that the president be authorized to extend to Jan. 1, 1908, the limit stated to the Executive officer; that the Executive officer be requested to report definitely by September 15, 1907, regarding the prospect of securing further practical support for carrying on Headquarters. Carried unanimously, the chair being recorded in the affirmative.

Moved to adjourn. Carried.

LUTIE E. STEARNS, Recorder.

MINUTES OF THE COUNCIL

Minutes of the meeting of the Council of the American Library Association, held at Asheville, May 23, 1907.

Present: E. H. Anderson, C. W. Andrews, G. A. Countryman, L. A. Eastman, G. S. Godard, A. H. Hopkins, N. D. C. Hodges, M. F. Isom, W. C. Kimball, T. W. Koch, G. T. Little, E. C. Richardson, K. L. Sharp, L. E. Stearns, A. S. Tyler, Anne Wallace, H. C. Wellman, P. B. Wright, J. I. Wyer, Jr., in all 19, representing libraries from Maine to Oregon and from Minnesota to Georgia.

Nominations. The report of the Committee on Nominations was read by E. C. Richardson, chairman, offering to the Council the following ticket for officers of the Association for the year 1907-8: president, N. D. C. Hodges, Cincinnati; 1st vice-president, C. H. Gould, Montreal; 2d vice-president, Helen E. Haines, New York; secretary, J. I. Wyer, Jr., New York; treasurer, E. C. Hovey, Massachusetts; recorder, Lutie E. Stearns, Wisconsin; trustee of Endowment fund, C. C. Soule, Massachusetts. Councillors (5): Mary E. Ahern, Illinois; R. R. Bowker, New York; T. L. Montgomery, Pennsylvania; Frank C. Patten, Texas; William F. Yust, Kentucky.

Miss Gratia Countryman, of the committee, offered a minority report objecting to the name of E. C. Hovey for treasurer, for the reasons that the executive officer of the Association should not be a member of the board which elects him, and that it is questionable business propriety to put the collection of the revenues of the Association fully into the hands of the office which spends the larger part of them. E. H. Anderson moved to amend the report in the substitution of the name of A. H. Hopkins for E. C. Hovey. The president presented a letter from Mr C. C. Soule, who is absent in Europe, written as a member of the committee on conduct of Headquarters, expressing approval of the work done by the Executive officer and of his nomination as treasurer. The amendment to the committee report was agreed

to. The question then recurred upon the adoption of the report as a whole as amended, which was thereupon adopted.

Rooming at conference. After discussion the Council voted that hereafter quarters should be reserved at the headquarters hotel for all officers and the Council of the Association. It was suggested that a block of 20 rooms should be held in advance for this purpose, and that each officer and councillor should be notified in advance and given an opportunity to secure one of them.

Geographic attendance register. The suggestion was made that at future conferences a geographic attendance register should be prepared and printed.

Mid-year meetings of Council. Considerable discussion ensued as to mid-year meetings of the Council, and it was moved and seconded that it is the sense of this meeting that no intermediate meetings of the Council shall be held, and that the Executive board use sparingly the power conferred upon it by the constitution to call interim meetings of the Council. This motion, after discussion, was lost.

Minutes of the meeting of the Council of the American Library Association held at Asheville, May 27-28, 1907.

Present: E. H. Anderson, C. W. Andrews, G. T. Clark, G. A. Countryman, C. R. Dudley, L. A. Eastman, G. S. Godard, N. D. C. Hodges, A. H. Hopkins, M. F. Isom, W. C. Kimball, T. W. Koch, K. L. Sharp, L. E. Stearns, A. S. Tyler, Anne Wallace, H. C. Wellman, P. B. Wright, J. I. Wyer, Jr.

Correction of minutes: Cost of Proceedings. The minutes of the meeting of the Council at Atlantic City, March 16, 1907, as printed in the "Library Journal," May, 1907, p. 218, were corrected by substituting for the words "not exceed \$1000," the words "be made less."

Place of next meeting. The secretary reported invitations for the 1908 meeting from Ottawa, Canada; Lake Minnetonka, Minn.; Colorado Springs, Col.; Los Angeles, Cal.; Asbury Park and Atlantic City, N. J., and for 1909 from Seattle, Wash.

These invitations were received and the secretary was instructed to make suitable acknowledgment of each, expressing the thanks of the Council.

L. J. Burpee for Ottawa, Charles F. Lummis for Los Angeles, and Gratia Countryman for Lake Minnetonka were each accorded five minutes in which to present to the Council the claims of these places. It was thereupon *Voted*, That the Council accept the invitation of Lake Minnetonka tendered by the municipal and library authorities of the cities of Minneapolis and St Paul, and empower the Executive board to complete suitable arrangements, provided satisfactory railroad and hotel rates can be secured.

The invitation from Seattle for 1909 was referred to the Council at the 1908 meeting.

Publication of Proceedings. The following report of a committee on the publication of "Proceedings," appointed by the Executive board in compliance with action of the Council at Atlantic City, came up, on reference from the Executive board:

*Report of Committee on Publication of
"Proceedings"*

To the Executive board:

The Committee on Publications respectfully submit the following plan in accordance with the vote of the Council at Atlantic City, and what they understood to be the sense of that meeting.

The general form should be that of a periodical bulletin, containing as one number the "Proceedings" of the annual meeting, and as another the "Handbook." The entry under which the present "Bulletin" is admitted to second-class mail rates specifies the number of issues per annum as four, but the committee are advised that an indeterminate number can be issued provided the extra numbers are called special editions of preceding numbers. The committee regard such irregularity in numbering as highly undesirable, and recommend that a new entry be made with the number of issues fixed at six per annum.

The committee recommend that the title be as at present, and that its scope be limited to official communications to and from officers and committees and articles in regard to the Association. It might possibly include correspondence in regard to the Association, and, more doubtfully, news notes in regard to its members, but no attempt should be made at present to develop a general library periodical.

General advertising is barred by the provisions of the section of the act admitting such publications to second-class rates. The committee are advised that the Publishing board might advertise its publications and that Headquarters might advertise its ability to furnish candidates for specified positions, arrange for exchanges of duplicates in specified lines, etc. The development of these possibilities should be left to the Publishing board, subject to the approval of the Executive board, with the proviso that it should be made at least without cost to the general treasury.

The committee agree in recommending that the financial reports, which are for the calendar year, should be published in the January number of the "Bulletin," and that any other reports which the committee concerned desire to present in print should be printed in one of the issues preceding the annual meeting, and that all material of a value to claim inclusion in the "Proceedings" shall be held in type for that purpose. The committee also think that those reports which are likely to provoke discussion should be read at the annual meeting and printed in connection with the discussion, and that those of permanent reference value would be found more conveniently in the "Proceedings."

The Publishing board is to be responsible for the editing and publication of the "Bulletin," subject to the provision of the constitution and by-laws, by which the selection of material for the "Proceedings" must be determined by the Executive board upon recommendation of the Program committee. It is understood that the Publishing board may delegate the

editing of the other "Bulletins," including the "Handbook," to the executive officer.

Details as to form and style should be left to the Publishing board, to be determined in accordance with their regular usage. The size, however, should be essentially that of previous years, and provision should be made for a proper index, title-pages (with a separate title-page for the "Proceedings") and table of contents.

The Publishing board should submit each year an estimate of the cost per page, together with an estimate from the executive officer of the number of pages needed, including the "Handbook," but excluding the "Proceedings." Separate appropriations for the "Proceedings" and the other "Bulletins" should be made by the board after consideration of these data.

In regard to the printing of the proceedings of affiliated organizations, the committee recommend that the principle of the arrangement made by the Executive board at Portland in the case of the National association of state libraries be approved as the policy of the Association.

Respectfully submitted,

C. W. ANDREWS.

J. I. WYER, JR.

E. C. HOVEY.

After discussion of relation of "Library Journal" to plan proposed by the committee and of in extenso vs. selective publication of "Proceedings," the former being favored by Miss Stearns and Mr Wyer, the latter by Mr Wellman, it was moved to adopt the report and agree to the procedure outlined therein, with selective publication not unauthorized abridgment, at the discretion of the Program committee. This motion brought on so much discussion and called out so many differing views that it was replaced by a substitute motion that the report do lie upon the table until the next meeting; the substitute prevailed.

Constitutional amendments. The following amendments to the constitution offered in open meeting at the third general session by Bernard C. Steiner and referred by

the general Association to the Council now came up for consideration.

Resolved, That the following amendments be made to the constitution of the American Library Association:

1 In section 7, strike out the words "secretary, recorder, and treasurer," and insert in lieu thereof the words "a secretary-treasurer."

2 In section 7, strike out the words "together with the president for the preceding term shall constitute an executive board and they" and add to the section, at the end thereof, the following words: "There shall be an executive board, composed of the president and six members of the Association, chosen at the annual meeting by the Council."

3 Strike out sections 9, 10 and 11.

4 Insert a new section 9, as follows: "There shall be a secretary-treasurer, appointed by the executive board, who shall devote his whole time, or such part thereof as said board may direct, to the interests of the Association, in co-operation with and under the authority of the executive board, and who shall receive at stated intervals a salary, the amount of which shall be fixed by the Council. He shall be the active executive officer of the Association, shall keep a record of the attendance and proceedings at each meeting of the Association, Council and Executive board; shall record all receipts and disbursements, and pay bills on written order of two members of the finance committee; shall make an annual report to the Association and shall perform such other duties as may be assigned him by the executive board or by the Council.

5 Renumber the other sections, as may be necessary by the above amendments.

Resolved, That these proposed amendments be received, that they be referred for consideration and report to a special committee of five, consisting of the president and four others to be appointed by the president, and that the report of this committee be made a special order of business for Tuesday, May 28, at 10.30 a. m.

It was *Voted*, That the Council recognizes the importance of modifications of the constitution, but believing that they should not be passed without careful consideration, refers the matter in hand to a committee of five to consider the revision of the constitution and report.

A further amendment to the constitution, offered by J. C. Dana, striking out the words "in their final form" from section 26, having been referred by the general session to the Council, was upon motion referred to the new committee on revision of the constitution.

Delegate to Library Association. *Voted*, That the president and secretary be empowered to accredit J. C. M. Hanson as the official representative of the A. L. A. at the meeting of the Library Association of

the United Kingdom at Glasgow in September.

Copyright. *Voted*, That the incoming president appoint a committee to watch copyright legislation at the next session of Congress, the committee to be instructed to protest against any less liberal provisions as regards libraries than the bill reported by the committees on patents of the last Congress.

Status of members of affiliated organizations. *Voted*, That a committee of three be appointed to report at the next meeting of the Council on the status of members of affiliated organizations at annual conferences. The president thereupon named as this committee E. H. Anderson, Katharine L. Sharp, J. I. Wyer, Jr.

Uniform library statistics. The secretary read a letter from the U. S. Commissioner of education, suggesting that the A. L. A. should cooperate with the commissioner in the compilation of statistics regarding libraries in the United States. It was *Voted*, That the letter be referred to the League of library commissions for consideration, with the request that they report to the Council a plan for the preparation by the Bureau of education of uniform library statistics, indicating items of first importance and a method of cooperation by which the library commissions in states where they exist may be utilized to furnish late figures.

The Council then adjourned.

Meeting of Council held May 28, 1907.

Publication of "Proceedings." The report of the committee on the publication of "Proceedings" was taken from the table, and at the suggestion of the president each member present gave an informal expression of opinion. It was then *Voted*, That the question be divided and the Council authorize the publication of a "Bulletin," with the "Handbook" as one number, in accordance with the plan proposed by the committee of the Executive board. *Voted further*, That the Council approve the publication of the "Proceedings" by the Publishing board in accordance with the plan

proposed by the committee of the Executive board.

Resignation of official organ. The secretary read a letter from Mr R. R. Bowker, proffering the formal resignation of the "Library Journal" as the official organ of the Association. It was *Voted*, To accept the resignation, and the secretary was instructed to convey to the "Library Journal" the expression (on behalf of the Association) of the warmest appreciation of the services rendered by the "Journal" for 30 years as the official organ of the A. L. A.

[This action, except so far as it relates to the publication of the "Proceedings" of the annual meeting, has been modified by the new Executive board, which will recommend a reconsideration of the Council vote. J. I. WYER, Secretary.]

Status of members of affiliated organizations. "To the Council:

"Your Committee appointed to consider the status of members of affiliated organizations and non-members of the American Library Association engaged in library work offer the following report:

"Members of affiliated organizations and of entertaining associations and no others shall be entitled to all privileges in the way of railroad and hotel rates and conference hospitalities that are enjoyed by members of the A. L. A.

"Respectfully submitted,

E. H. ANDERSON.

K. L. SHARP.

J. I. WYER, JR."

Committee on Library work with blind. The report of this Committee, referred to the Council from the first general session, contained the following recommendation: "That a committee of this Association be appointed to report on the progress of work for the blind strictly germane to libraries, and to confer with such societies as shall foster the general interests of the blind." *Voted*, That the recommendation be adopted and the new committee on library work with the blind be authorized to undertake the work named therein.

Committee on International relations. Voted, That in accord with recommendations in the report of the Committee on International relations, the executive officer be authorized to assist the Minister of education for Argentine Republic in forming a library exhibit at Buenos Ayres.

Committee on Catalog rules. The following recommendation from the Committee on Catalog rules now came up on reference from the general Association: "We would recommend that the American Library Association authorize the printing of a first American edition of the joint code, as revised to date, and further that your Committee be instructed to proceed with such further negotiations as may be necessary in order to dispose of questions of detail which are likely to come up in connection with the printing of the two editions, the American and the English."

A statement made by Mr Hopkins for the Committee indicated the indifference of the members of the Committee as to where the rules were printed, if only the wishes and plans of the Committee could be strictly observed.

The following letters from the chairman of the Publishing board were read:

"Cambridge, Mass., April 10, 1907.

"Mr. J. I. Wyer, Jr.,
Secretary American Library Association,
New York State Library, Albany, N. Y.

"Dear Mr Wyer: It seemed to the Board, when the question was submitted to it, the most natural thing in the world (being the publication agency of the Association), to publish these rules without assistance from the Library of Congress.

"We have done all the preliminary work and have decided upon a form of page, style of type, etc., which is satisfactory to the committee; but objection having been made to the method of publication, it seems best to refer the matter to the Executive Board for its action, even though the progress of the work is unfortunately stopped. If you can obtain a satisfactory expression of opinion from the Board on the question whether the rules should be printed by the Publishing Board or by the Library of Congress, we should be glad to be guided by their decision, since the question ought properly to have come before the Executive Board in the first place.

"It is impossible at the present time to make any definite statement as to the price at which the rules would be sold. The composition and the management of the proofs will doubtless be expensive, considering the comparatively small size of the work. On the other hand, the sale will be large, and the Board would make the price as small as possible. I should suppose it might be as little as 50 cents, but

I have no sure data to base an estimate on. I suppose the Superintendent of Documents could probably sell the work at a still lower price, but, on the other hand, it is probable that the Publishing Board can make the purchase more convenient to libraries than the Superintendent of Documents can, and can sell in quantities at a discount, which the Superintendent of Documents cannot do. I do not understand that there is any thought of the Library of Congress making any general distribution of the rules gratis.

"As to Mr Hanson's convenience in reading proof, etc., I think we can make it almost as easy for him if the work is done in Boston as if it were done in Washington.

"If the Executive Board is disposed to take any immediate action on this question, we can still hope to crowd the work through, or a considerable part of it, before the Asheville meeting, but every day's delay makes the problem more difficult.

Yours very truly,

(Signed) WM. C. LANE."

Asheville, N. C., May 25, 1907.

"Dear Mr Wyer: You asked me for some estimate in regard to the new Code of the A. L. A. catalog rules as a guide to the Council or Executive Board in determining the best method of publication. Figures just received from the printers based on Mr Hanson's report make it plain that the Publishing Board would be able to sell the Rules in a good cloth binding at not more than 50 cents, and perhaps as low as 30 cents, but not less than this I should think. The Superintendent of Documents might perhaps list it at 25 cents.

"We have no reason to think that the Library of Congress would distribute it gratis, and I may point out that whatever is sold by the Superintendent of Documents can be bought only at his office. He does not place copies on sale with other agents. Buying of the Document Office is in most cases, I believe, and for most persons less convenient than buying of a bookseller, of the Library Bureau, or of the Publishing Board. I think, too, it should be a point of some pride with us to publish our rules ourselves. When Cutter's Rules were printed the A. L. A. had no Publishing Board and it was necessary to fall back on the Bureau of Education. Now we can take up a publication of this kind without the least difficulty, having all the machinery in operation to put it through, and we can sell it at a moderate price. Moreover, even at this price, it will be after two or three years at least, a source of some income. I should not urge this point if the profit went into private pockets, but since every cent is devoted to library interests it is proper to take this into consideration. Mr Hanson assures me that he will be quite as well pleased to have the Rules issued by the Publishing Board. So far as convenience to him goes he is, he tells me, entirely indifferent. The Library of Congress has been very generous in putting the whole into print for us, but this was done on the distinct understanding that it had no bearing on the question of ultimate publication. The Board will print the new 'List of subject headings.' The Rules is a companion tool used in the same way, and it would be a pity that both should not be published by the same body.

"The Publishing Board will be obliged if you will see that the statements in this letter are laid before the proper body for its information in deciding the question of publication.

Very truly yours,

(Signed) WM. C. LANE."

Mr Wellman for the Publishing board then made a verbal statement confirming the attitude of the Board as expressed in the foregoing letters. After discussion it was *Voted*, That the Council adopt the code of rules as submitted, and that the Catalog rules committee be authorized to proceed with such further negotiations as may be necessary in order to harmonize any differences as to details still existing between the British and American committees, and to definitely formulate the rules in final form. *Voted further*, That the printing and publication of the rules be referred to the incoming Executive board.

Committee on Public documents. A communication from the chairman of the Committee on Public documents, recommending the formation of a Committee on Federal legislation, was referred to the Executive board with power.

Financial reports. *Voted*, That the annual report of the treasurer shall be prepared and placed in the hands of all mem-

bers of the Council two weeks before each annual meeting. *Voted*, That the full financial reports of the Association, including detailed list of all investments, be published in the "A. L. A. Bulletin" in the number preceding the conference.

Term of president. *Voted*, That it is the sense of the Council that the term of the president should be at least two years.

Rooming. *Voted*, That at the next conference the rooming be in charge of the local committee.

Program. *Voted*, That the Program committee be instructed to limit the length of papers read in meetings of sections of the Association to 1500 words. *Voted*, That the incoming president be instructed to appoint four ushers to look after details of arrangement, comfort of members, meeting rooms, etc., at the next conference.

Council adjourned.

J. I. WYER, JR., Secretary.